

CIRCULAR

***** ATTENTION STUDENTS *****

**EDUCATION MUST BUILD CHARACTER.
DO NOT INDULGE IN INDISCIPLINE ACTIVITY.
PUNISHMENT FOR INDISCIPLINE IS IMMEDIATE
SUSPENSION FOR ONE MONTH
AND A FINE OF Rs.50,000/-**

Started functioning in 1980, our institute KITSW has been producing disciplined & skilled graduates for Industry and Higher Education for the last 42 years. Our visionary Management has built this institute as Temple of Learning. The faculty & staff have been working with a lot of dedication and students have been getting involved in learning with devotion. All students have the responsibility to uphold the image and dignity of our institute.

It has been observed that some irresponsible students are indulging in some indiscipline activities. Any kind of indiscipline activity, including Ragging, will have adverse effects of maligning our institute's reputation. Hence, the administration has taken these incidents seriously and the students involved will be punished as per the rules of the Institute.

**PUNISHMENT FOR ANY KIND OF INDISCIPLINE ACTIVITY,
EITHER INSIDE OR OUTSIDE CAMPUS:**

- Immediate suspension, without any enquiry, for four (4) weeks with a fine of Rs.50,000/-
- During suspension period
 - Student shall surrender ID card with the HoD
 - Student shall not be allowed to enter the campus
- Suspension for four weeks may lead to shortage of the requisite 75% attendance.
- When a student is suspended for 4 weeks, he / she may fall short of attendance and hence will be detained i.e., the detained student will have to
 - repeat the semester / year, in next academic year
 - pay full tuition fee again to repeat the semester / year
 - study with his/ her juniors for repeating the semester / year

[Handwritten Signature]

Dear Students,

Education is expected to build character. Indiscipline has no place in education. Our institute is committed to take maximum care of our students in building character and vision. All students are advised not to indulge in any indiscipline activity, either inside or outside the campus.

**YOU SHOULD FOCUS ALL YOUR ENERGIES ON ACADEMICS
AND BECOMING WELL-ROUNDED PERSONALITY.**


PRINCIPAL

To

All B.Tech. / M.Tech./ MBA students

- on Notice Boards
- through WhatsApp groups
- through emails
- through faculty counselors

Copy to:

1. The Chairman, KITSW
2. All HoDs for necessary action with faculty of their departments
3. All faculty with a request for follow-up counseling to ensure discipline among their counselees
4. Dean, Academic Affairs
5. Dean, Student Affairs with a request for sensitization on student discipline
6. All AAC members
7. AO
8. WebTeam - To post in Student Notice Board
9. Academic Section